



**METRO
Parks**
www.metro-parks.org

P.O. BOX 37280
LOUISVILLE, KY 40233-7280
(502) 456-8100

A Louisville Metro Government Department

SEASONAL EMPLOYMENT APPLICATION
FRONT AND BACK OF APPLICATION MUST BE COMPLETED

APPLICANT INFORMATION

Equal Opportunity Employer

PRINT CLEARLY IN INK

LAST NAME (print) FIRST NAME (print) MI SS# BIRTHDATE

HOME TELEPHONE

CELL#: _____

ADDRESS, including City, State and Zip Code

Are you related to anyone employed with Louisville Metro Government? **YES** ____ **NO** ____

If YES; name & relationship of relative and department they work: _____

POSITION APPLYING FOR:

(See back of form for descriptions)

____ PARK AIDE ____ RECREATION AIDE ____ LIFE GUARD ____ STAFF HELPER

LOCATION REQUESTED*: _____ REFERRED BY: _____

*(Request does not guarantee placement at this location)

EDUCATION

Are you currently a student? **YES** ____ **NO** ____

What school do you attend? _____

Circle highest grade level you have completed:

Elementary	High School	GED	College	Graduate	Degree(s)
1 2 3 4 5 6 7 8	9 10 11 12		1 2 3 4	1 2	_____

EMPLOYMENT HISTORY

Are you currently employed? **YES** ____ **NO** ____

Name of last employer or current employer: _____ Phone: _____

Dates worked: From: _____ To: _____

Reason for leaving: _____ May we contact them? _____

Have you ever been employed by Louisville Metro Government? **YES** ____ **NO** ____

If Yes: What Department: _____ When: _____

INFORMATION

Do you have a valid driver's license? **YES** ____ **NO** ____ Can you operate a computer? **YES** ____ **NO** ____

Can you operate a mower/weed-eater? **YES** ____ **NO** ____ Do you have experience in cleaning? **YES** ____ **NO** ____

Have you ever worked in recreation? **YES** ____ **NO** ____

Other equipment/certifications: _____

Can you work full time? **YES** ____ **NO** ____

Part-Time ONLY ____

Can you work evenings and/or weekends? **YES** ____ **NO** ____

Hours: _____

APPLICANT'S PLEASE READ AND SIGN WHERE INDICATED

I certify under penalty of law, that the information given in this application is correct and complete to the best of my knowledge. I am aware at any time should investigation show falsification, I will not be eligible for employment, and if already employed, subject to termination. I authorize Louisville Metro Government to make all necessary investigations and further authorize and request each former employer, or organization (including law enforcement agencies) to provide all information that may be sought in connection with this application or concerning me, my work habits, character, or my action in any transaction.

Signature: _____ Date _____

APPLICANTS 18 AND OVER COMPLETE THIS SECTION

AUTHORIZATION FOR CONFIDENTIAL RECORD CHECK

PERSONAL PROFILE: Male____ Female____

ETHNIC BACKGROUND: Black____ White____ Hispanic/Latino ____
Asian or Pacific Islander____ American Indian or Alaskan Native ____ Other____

Maiden/Previous Names or Alias: _____

PREVIOUS ADDRESS: _____

(If less than 3 years at current address), including CITY, STATE & ZIP CODE

I, _____, do hereby authorize the Louisville Metro Police and the Administrative offices of the Courts to search their record(s) for any convictions(s) they may have regarding me, and to make this information available to Louisville Metro Government. This information is necessary in order that the above-mentioned can process his/her application for employment.

Signature: _____ Date _____

Unsigned or incomplete applications cannot be processed.

Thank you for applying for employment with the Metro Parks & Recreation Department.
If you need additional information regarding seasonal employment at Metro Parks contact:
Metro Parks Personnel Department at 502/456-8152.

EEOC



POSITION INFORMATION

All applicants: Most positions require you to be a minimum of 16 years of age (exceptions are Special Events Team and Lifeguard Aides). All jobs work varying shifts according to the needs of department and weather. Must be able to stand, sit, walk continuously; speak, hear and see to provide information to the public and to ensure safety. Most positions work out doors. All seasonal employees are paid bi-weekly. Length of employment can not exceed 180 days (6 months).

PARK AIDE: **Maintenance and upkeep of parks, golf courses and buildings.**

Must be able to lift and carry up to 70 pounds. Walk distances up to 5 miles while operating a mower or weed-eater. Perform cleaning duties such as mopping and vacuuming. Work outdoors in the elements.

RECREATION AIDE: **Participate and lead recreational activities.**

Work with people of various ages and diverse backgrounds. Lift and carry up to 50 pounds - equipment, supplies, etc. Able to teach crafts, games or other recreational activities. Perform cleaning duties such as mopping and vacuuming. Work out doors.

STAFF HELPER: **Ability to work with the public.**

Operate a cash register and/or money drawer. May require you to type and/or use a computer. Answer phones.

LIFEGUARD: **Oversee swimming pools to insure a safe and sanitary environment.**

Possess and maintain lifeguard certification, CPR and first aid. PASS A PRE-EMPLOYMENT DRUG SCREEN. Observe swimmers for safety and sit for prolonged periods of time. React quickly and calmly in emergency situations. Exercise tact and diplomacy when interacting with the public. Lifeguard aide (age 15) Contact M T Meagher Aquatic Center at 897-9949 for eligibility and positions.

*Lifeguard classes available – 502/897-9949